

**Holy Trinity School  
Board of Directors  
November 12, 2024**

**CALL TO ORDER:** Principal Shannon Murphy called the meeting to order at 6:30 p.m. Fr. Chris lead the group in a prayer. Becky read the gospel reading.

**Present:** Shannon Murphy, Jeff North, Nicolina Evola, Carrie Nielson, Fr. Chris, Becky Dunneback, Marta Brechting, Jeff mMomber, Bob Brechting

**Absent:** Denise Becker

**Guest:** Dave Faber, Superintendent of Catholic Schools

A welcome was extended to our guest, Dave Faber.

Bob Brechting was introduced and welcomed as a new member of the Board.

**APPROVAL OF THE AGENDA:** The agenda was approved as submitted.

Dave Faber reviewed the current results of the Bridging Faith and Future plan highlighting the results of Holy Trinity and welcomed input of members.

Extensive discussion took place regarding the roles and responsibilities of the Board of Directors as a Board of Limited Jurisdiction. Items discussed included: Enrollment, the necessity of additional Board members, voting and non-voting positions, duties of each committee, committee reports being more than staff reports, preparing for a 3 to 5 year or ten-year plan with definite goals, and committee Chairs having knowledge and expertise in the area of their committee assignment. Dave also emphasized that Strategic Planning is the primary responsibility for the Board.

Dave did strongly recommend the need for a Finance Chair experienced in the financial arena. He also stressed the need for a committee for new Board members, with the Chair having experience in recruiting and/or HR.

Dave also encouraged all members to make use of the training and informational resources for Board members available on the Diocesan website.

**APPROVAL OF MINUTES:** Minutes for the May 14, 2024, and September 10, 2024, meetings were approved as submitted.

**REPORTS:**

**Pastoral:** Fr. Chris noted that we now have a new Maintenance Director, Steven Courtade. Interviews for the new Business Manager will take place next week.

**Principal:** Shannon noted that future meetings will be spent on planning for the future vitality of the school. At the January meeting we will be reviewing jobs and brainstorming.

**Faith Formation:** Becky provided a brief update.

**Home and School Report:** Nicolina provided an update on current activities.

**Finance:** Shannon reported that the new budget is currently being worked on.

**Principal's/Teacher's Reports:** Included in packet.

**EDUCATION COMMITTEE SUBCOMMITTEES:**

- **Communications:** No report for this month.
- **Marketing:** Carrie provided a brief update.
- **Alumni:** Marta to meet with Shannon and Carrie.
- **Policy:** Nothing this month
- **Buildings and Grounds:** Nothing this month.
- **Athletics:** Nothing to report this month.

**OLD BUSINESS:**

Shannon would like to consider changes to the Mission Statement to make it more clearly Catholic. Further discussion will take place at future meetings.

**NEW BUSINESS:**

The results of the Board Survey of Operational Vitality were reviewed and discussed. Follow-up as needed will be completed.

**CLOSING PRAYER AND ADJOURNMENT:** The closing prayer was offered. The meeting was adjourned at 8:10 p.m.

**Next Meeting: January 14, 2024.**

Respectfully submitted,

Marta Brechting  
Secretary